

Annual Report

April 1, 2013 to March 31, 2014

2013/14

**Health Professions Regulatory
Advisory Council**





Thomas Corcoran
Chair
56 Wellesley St W.,
12th Floor
Toronto ON M5S 2S3
Tel (416) 326-1550
Fax (416) 326-1549
Web site www.hprac.org
E-mail
Thomas.Corcoran@hprac.org

Thomas Corcoran
Président
56, rue Wellesley Ouest,
12^e étage
Toronto ON M5S 2S3
Tél (416) 326-1550
Télé (416) 326-1549
Site web www.hprac.org
Courriel
Thomas.Corcoran@hprac.org

June 27, 2014

The Honourable Eric Hoskins
Minister of Health and Long-Term Care
10th Floor Hepburn Block
80 Grosvenor Street
Toronto, ON M7A 2C4

Dear Minister,

I am pleased to present the Annual Report of the Health Professions Regulatory Advisory Council (HPRAC) for the fiscal year 2013/14. HPRAC is in compliance with legislation, directives, and the Memorandum of Understanding between HPRAC and the Minister of Health and Long-Term Care. We remain committed to providing advice that is built on a foundation of fairness, transparency and evidence-based decision-making.

Over the past year, Council has concluded work, and submitted reports, on two referrals:

1. Whether dental assistants ought to be self-regulated; and
2. Whether paramedics ought to be self-regulated.

The strength of HPRAC's advice requires a broad sharing of expertise and I would like to acknowledge the extensive efforts of Council Members and Secretariat staff over the year as well as the thoughtful insight provided by stakeholders.

I look forward to your feedback and direction.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas Corcoran". The signature is written in a cursive, flowing style.

Thomas Corcoran
Chair

Table of Contents

Mandate of the Health Professions Regulatory Advisory Council	1
Advisory Council Governance	2
Secretariat of the Advisory Council	4
Activities in 2013/14	4
Research and Policy Development	4
Ministerial Referrals	4
Operations Management	5
Presentations and Communications	6
Financial Statement for April 1, 2013, to March 31, 2014	6

Mandate of the Health Professions Regulatory Advisory Council

The Health Professions Regulatory Advisory Council (HPRAC) was established under the *Regulated Health Professions Act, 1991* (RHPA), with a statutory duty to advise the Minister of Health and Long-Term Care on the regulation of health professions and professionals in Ontario. This duty includes providing advice on:

- Whether unregulated health professions should be regulated;
- Whether regulated health professions should no longer be regulated;
- Amendments to the RHPA;
- Amendments to a health profession's Act or a regulation under any of those Acts;
- Matters concerning the quality-assurance programs and patient-relations programs undertaken by health colleges; and
- Any matter the Minister refers to HPRAC relating to the regulation of the health professions.

In providing its advice and preparing its recommendations, HPRAC is independent of the Minister of Health and Long-Term Care, the Ministry of Health and Long-Term Care (MOHLTC), the regulated health colleges, regulated health professional and provider associations, and stakeholders that have an interest in issues on which it provides advice. This ensures that HPRAC is free from constraining alliances and conflict of interest and that it is able to carry out its activities in a fair and unbiased manner.

HPRAC presents its recommendations in a report to the Minister. Recommendations are advisory only and the Minister is not bound to accept HPRAC's advice. The report is confidential, although the Minister may choose to publicly release an HPRAC report. Any follow-up action is at the discretion of the Minister. Should the Minister choose to accept HPRAC's advice, MOHLTC is responsible for implementation based on the direction of the government.

In developing its advice to the Minister, HPRAC strives to ensure that its processes are thorough, timely and efficient, and built on a foundation of fairness, transparency and evidence-based decision-making. HPRAC undertakes research to support its conclusions, drawing on organizations and individuals with relevant expertise, in Ontario, other Canadian provinces and around the world, and adjusts its consultation process for each profession it considers.

When considering health professions regulatory matters, HPRAC ascribes to the following overriding principles:

- To ensure that the health professions are regulated and coordinated in the public interest;
- To ensure that appropriate standards of practice are developed and maintained;
- To ensure that individuals have access to services provided by the health professions of their choice; and
- To ensure that individuals are treated with sensitivity and respect in their dealings with health professionals, the regulatory colleges and the Health Professions Appeal and Review Board (HPARB).

Advisory Council Governance

According to the RHPA, HPRAC comprises at least five and no more than seven persons appointed by the Lieutenant Governor in Council on the Minister's recommendation. As per the RHPA, Advisory Council members cannot be public servants or regulated health professionals. The Lieutenant Governor in Council designates one member of the Council as Chair and one as Vice-Chair. The Chair is responsible under the RHPA for ensuring that HPRAC carries out the advisory and other responsibilities assigned to the Chair, the Secretary and the Council.

During 2013/14, there were changes in the Advisory Council's composition. Jeanette Dias D'Souza was appointed as a Member in April 2013 and Rex Roman was appointed as Vice-Chair in May 2013. As of March 31, 2014, HPRAC is comprised the following members:

Thomas Corcoran ICD.D (Chair) — Mr. Corcoran is currently the Chairman of MEMOTEXT Corporation and of NexgenRx Inc. He is also Director of LifeCapital Holdings Inc., Director of ArtsandTV Inc. as well as the owner/founder of the Stonegate Group. Mr. Corcoran is also a member and immediate past Chair, Ontario Chapter, Institute of Corporate Directors (ICD). He has also held senior executive positions, including Vice President and Managing Director at Canada Life Insurance, U.K. Division, and Vice President at IBM Canada. Mr. Corcoran is a leader in voluntary sector governance and has served as Chair, Bridgepoint Hospital; Chair, Bridgepoint Foundation; Governor, the University of Waterloo; Chair, President's Advisory Council, University of Waterloo; Chair, Board of Governors, Crescent School; President and Chair, Ontario Chamber of Commerce; and Director, The Canadian Chamber of Commerce. Mr. Corcoran received the Confederation of Canada Medal in 1992.

Rex Roman, Ph.D. (Vice-Chair) — Dr. Roman is currently a Vice-Chair of the Research Ethics Board of Women's College Hospital. He recently completed a Fellowship in Mental Health and Ethics at the Department of Psychiatry at the hospital. Prior to that, Dr. Roman worked for the Mississauga Halton Local Health Integration Network (LHIN), leading a demographic study of mental health resource allocation. He has also been a Fellow with the Joint Centre for Bioethics. Dr. Roman holds a Ph.D. in philosophy from the University of Toronto.

Bob Carman (Member) — Mr. Carman has held a series of high-level, high-profile public service positions with transformative mandates, including Deputy Minister of the Ministry of Community and Social Services, Secretary of Cabinet and Clerk of the Executive Council and Secretary of the Management Board of Cabinet. Mr. Carman has consistently enhanced accountability and raised standards within the Ontario government. Following retirement from the public service, he has remained active within the public service realm, co-chairing the Quebec/Ontario Rapid Train Task Force, among other assignments. Mr. Carman has also held senior private sector positions with Weston Foods and a national governmental relations firm, and is past Chair of both the Board of a Toronto area hospital and of an engineering firm. He is now president of Namrac & Associates Ltd., a specialty public policy consultancy firm. Mr. Carman is a forester by training and holds a B.Sc.F. from the University of Toronto, where he graduated as a gold medalist. Mr. Carman is a member of the Order of Canada (1995), an honoree of the Public Policy Forum and a recipient of the Vanier Medal from The Institute of Public Administration of Canada.

Jeanette Dias D'Souza ICD.D (Member) — Jeanette Dias D'Souza is a strategic leader with experiences which span the public, broader public and private sectors. Jeanette works at the University of Toronto (Mississauga), helping to establish the notable Institute for Management and Innovation. She was formerly the VP Finance and Administration at a large Toronto College and her previous positions include being Assistant Deputy Minister (ADM) with the Ontario government. She served in a number of portfolios including Energy, Infrastructure, Consumer Services and Research & Innovation. Jeanette's interests focus on matters of governance, risk and accountability. A Chartered Accountant by profession, Jeanette also holds an ICD.D Corporate Directors' designation. Ms. Dias D'Souza is a member of the Executive of the Institute of Corporate Directors Ontario Chapter, and she serves as Chair of the new ICD branch in York Region. Jeanette is currently a member of the audit committee of the Public Guardian and Trustee (Ontario). Her past Board experience includes St. John's Ambulance (York Region) and Information Markham. Jeanette graduated with her M. Ed (OISE, U of T) in June 2013, and she obtained her B. Comm from the University of Toronto. Jeanette's passion for supporting and mentoring young adults has led her to become actively involved in CPA Canada's new national financial literacy program for Canadians.

Peggy Taillon (Member) — Ms. Taillon has led the Canadian Council on Social Development (CCSD), Canada's longest established social policy and research organization, through an unprecedented period of renewal since 2008. Immediately prior to CCSD, she served as the Senior Vice-President at The Ottawa Hospital, and was previously the Executive Director of Ontario's Mental Health Implementation Task Force. Today Ms. Taillon's diverse voluntary roles include the International Initiative for Mental Health and Disability Leadership, the Inner City Health Project, the Canadian Council on the Social Determinants of Health under the Public Health Agency of Canada. She also founded the HERA Mission of Canada, which undertakes many development projects empowering women and children in Western Kenya. She was recent awarded Amazing Person of the Year by CTV and featured on CTV's W5. Originally from the small northern Ontario town of South Porcupine, Ms. Taillon was educated in Toronto and Ottawa and holds degrees in social work and law, as well as advanced diplomas in mediation and negotiation.

Said Tsouli, MBA (Member) Currently an Investment Advisor at RBC Global Asset Management, Mr. Tsouli has extensive experience in international business development, both as the owner of Samar Portfolio, a shipping company, and as a business development manager for an international corporation, where he was successful in bringing a variety of businesses to Ontario. Mr. Tsouli has also dedicated his time to help the francophone, and immigrant and newcomer, communities. He has been on the Board of Directors for the regional development organization Association canadienne-française de l'Ontario (ACFO-London Sarnia); was the Executive Director for the immigrant and newcomer advocacy group Regroupement multiculturel francophone de London; has been very active in the L'Assemblée de la francophonie de l'Ontario (AFO); served as the Executive Director of the London, Ontario chapter of the Muslim Association of Canada (MAC); and has taken on a leadership role at the London Muslim Mosque. Mr. Tsouli holds an MBA from INSEEC (Paris, France).

Secretariat of the Advisory Council

HPRAC is supported in its work by Ontario Public Service employees, who make up its ongoing Secretariat. They are employed under the *Public Service of Ontario Act, 2006*, and are eligible for all rights and benefits accorded under the Act. The employees report to MOHLTC through the Health Human Resources Strategy Division (HHRSD). The Secretariat is responsible for managing the Council's day-to-day operations and affairs according to government policies, procedures and directives, and for supporting the Council by conducting consultations and policy research that lead to formal recommendations and advice from HPRAC to the Minister. The Executive Coordinator provides leadership for the development, planning and implementation of business and operational plans, and systems and procedures for the effective administrative management of HPRAC.

As of March 31, 2014, HPRAC had four staff supporting the Council – an Executive Coordinator (Christy Hackney), a Secretariat Lead (Doreen Thibert) and 2 Senior Policy Analysts (Sheila McAllister and Stirling Lafrance). The Secretariat Lead position and one of the Senior Policy Analyst positions have been assigned on a temporary basis from other branches within HHRSD.

Activities in 2013/14

Research and Policy Development

In 2013/14, the primary focus of HPRAC was on the application of HPRAC's July 2011 risk of harm criteria for health professions seeking regulation under the RHPA to current ministerial referrals. At the end of each project, the Secretariat and Council developed a lessons-learned document, to ensure that current HPRAC processes benefit from a focus on continuous improvement.

Ministerial Referrals

During 2013/14, HPRAC worked on four referrals, two of which were completed (see below).

Completed Referrals

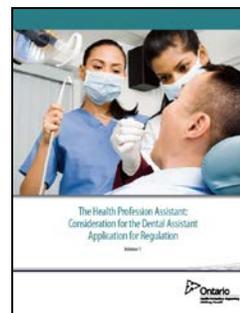
Dental Assistants (DAs)

Description: Referral to advise whether the practice of DAs ought to be regulated under the RHPA, and, if so, what would be the appropriate scope of practice, controlled acts and titles authorized to the profession, taking into account the activities these practitioners undertake with respect to x-rays and other forms of energy and the circumstances in which these activities are conducted.

HPRAC recommended that DAs not be regulated under the RHPA.

Final Report:

http://www.hprac.org/en/reports/resources/DAFINAL_AccPDF_HPRAC_Vol1_ENG.pdf



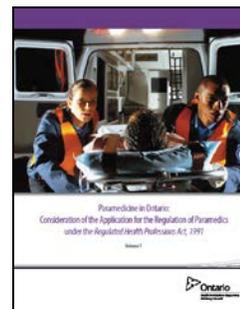
Completed Referrals (Continued)

Paramedic and Emergency Medical Attendants (EMAs)

Description: Referral to advise whether paramedics and EMAs should be regulated under the RHPA, and, if so, what would be the appropriate scope of practice, controlled acts and titles authorized to the profession.

HPRAC recommended that paramedics and EMA's not be regulated under the RHPA.

Final Report: http://hprac.org/en/resources/HPRAC_Paramedic_Report_Volume_1.pdf



Referrals in Progress

Diagnostic Sonography

Description: Referral to reference a previous HPRAC report and make recommendations on the currency of, and any additions to, advice provided in relation to the regulation of diagnostic sonography. Subsequent to the initial referral, the Minister noted that there may be additional considerations related to the regulation of the profession, and further directed HPRAC to conduct a broad public consultation with key groups and stakeholders within the diagnostic sonography community who may not have been included in the original review.

Activities Completed: Research reviews, analysis, and writing of the report.

Due Date: June 30/14

Chiroprody/Podiatry

Description: Referral to review issues relating to the regulation of chiroprody and podiatry and provide advice as to whether and how there should be changes to existing legislation regarding these related professions. The Minister further requested that an analysis of the current model of footcare in Ontario be included in the review, as well as issues regarding restricted titles, and whether the existing limitations on the podiatrist class of members should continue.

Activities Completed: High-level project scoping and planning.

Due Date: July 31, 2015 (Please note that the Minister's referral did not include a deadline for HPRAC's report on chiroprody/podiatry)

Operations Management

Over the course of the year, Secretariat staff developed and implemented a number of operational activities, including:

- Maintaining the infrastructure needed to hold bi-monthly teleconference meetings of HPRAC, including web-based videoconferencing. These teleconferences complement the in-person council meetings that are held every second month.
- Maintaining web-based infrastructure to support all HPRAC activities with a cloud-based information repository.
- Researching and developing a new online survey structure to assist with data collection during the consultation phase of referrals.
- Procuring a report editor for all major reports and cover designs.

- Maintaining project management tools to enhance the effectiveness of internal activities and processes.
- Developing and maintaining research tools and processes to enhance transparency in decision-making and scientific rigour.
- Updating the internal operations manual.
- Procuring services to ensure that the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) requirements are included in all major reports.

Presentations and Communications

During the course of the fiscal year, the Chair made several presentations to various organizations and participated in conferences and meetings regarding the regulation of health professions in Ontario, including:

- College of Medical Radiation Technologists of Ontario
- Director of Geriatrics, Mount Sinai & University Health Network
- Ontario Hospital Association HealthAchieve Conference
- Emergency Health Services Branch (EHSB) Provincial Medical Advisory Committee
- Association of Municipal Emergency Medical Services of Ontario
- Ontario Paramedic Association
- Sunnybrook Centre for Pre-Hospital Medicine
- Sonography Canada
- Michener Institute
- The Royal College of Dental Surgeons of Ontario
- The Federation of Health Regulatory Colleges of Ontario
- Advisory Group for Regulatory Excellence
- Professional Standards Authority for Health and Social Care, United Kingdom
- Pediatric Oncology Group of Ontario
- Symposium on Diagnostic Sonography
- College of Chiropodists of Ontario

In 2013/14, Secretariat staff processed over 100 inquiries from the public and health care professionals received through multiple channels, including letters, phone calls and email. In addition, HPRAC's website received over 271,000 visitors.

Financial Statement for April 1, 2013, to March 31, 2014

The Council's budget is contained within MOHLTC's Health Human Resources Strategy Division. For the fiscal period ending March 31, 2014, HPRAC's expenditures were:

Salaries and benefits	\$ 142,674
Operating expenses	\$ 195,126
Total	\$ 337,800

Health Professions Regulatory Advisory Council

56 Wellesley Street West
12th Floor
Toronto, Ontario, Canada M5S 2S3

Telephone: 416-326-1550
Toll-Free: 1-888-377-7746
Fax: 416-326-1549

Website: www.hprac.org
Twitter: <http://Twitter.com/HPRACOntario>
Email: hpracwebmaster@ontario.ca



978-1-4606 4325-9
(English PDF)
978-1-4606 - 4326-6
(French PDF)

© 2014, Printer for Ontario



Ontario

Health Professions Regulatory
Advisory Council